



EMPLOYMENT APPLICATION

(Please complete all sections of this application. Failure to do so will delay the application process.)

NAME _____ HOME PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

SOCIAL SECURITY NUMBER _____ MESSAGE PHONE _____

OTHER NAMES UNDER WHICH YOU HAVE BEEN EMPLOYED: _____

DO YOU HAVE A LEGAL RIGHT TO WORK IN THIS COUNTRY AND CAN YOU FURNISH PROOF IF HIRED YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY OFFENSE?. YES NO

IF YES PLEASE PROVIDE INFORMATION:

DESIRED WAGE: _____ MIN HOURS DESIRED PER WEEK: _____

MAXIMUM HOURS AVAILABLE TO WORK PER WEEK: _____

WHAT HOURS OF THE DAY ARE YOU AVAILABLE TO WORK? _____

WHAT DAY WILL YOU BE AVAILABLE TO BEGIN WORK? _____

THIS JOB REQUIRES WORKING OUTDOORS IN ALL WEATHER CONDITIONS, LIFTING UP TO 110lbs REGULARLY, AND WORKING AT HEIGHTS UP TO 40 FT.

CAN YOU PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION FOR WHICH YOU ARE APPLYING WITH OR WITHOUT REASONABLE ACCOMMODATION AND WITHOUT POSING A DIRECT THREAT TO THE SAFETY OF YOURSELF OR OTHERS? _____

DO YOU HAVE RELIABLE TRANSPORTATION TO AND FROM WORK? _____

WHY SHOULD WE HIRE YOU ABOVE ALL OTHER APPLICANTS? _____

EDUCATION:	<u>SCHOOL</u>	<u>CITY/STATE</u>	<u>MAJOR</u>	<u>DEGREE/DIPLOMA</u>	<u>GRADUATE Y/N</u>
HIGH SCHOOL					
COLLEGE/UNIVERSITY					
POST GRADUATE					
TECHNICAL/VOCATIONAL					

EMPLOYMENT HISTORY

START WITH THE MOST RECENT EMPLOYER. PLEASE LIST YOUR 10-YEAR EMPLOYMENT HISTORY. INCLUDE ANY BREAK IN EMPLOYMENT. IF ANY QUESTIONS ARE NOT APPLICABLE, PLEASE ENTER N/A

COMPANY NAME _____

COMPANY ADDRESS _____

JOB TITLE _____

DATES: FROM _____ TO _____ SALARY: START _____ ENDING _____

EMPLOYMENT STATUS: FULL-TIME, PART-TIME, TEMPORARY

SUPERVISOR NAME _____ MAY THIS EMPLOYER BE CONTACTED FOR A REFERENCE? _____

PHONE NUMBER _____ REASON FOR LEAVING _____

COMPANY NAME _____

COMPANY ADDRESS _____

JOB TITLE _____

DATES: FROM _____ TO _____ SALARY: START _____ ENDING _____

EMPLOYMENT STATUS: FULL-TIME, PART-TIME, TEMPORARY

SUPERVISOR NAME _____ MAY THIS EMPLOYER BE CONTACTED FOR A REFERENCE? _____

PHONE NUMBER _____ REASON FOR LEAVING _____

COMPANY NAME _____

COMPANY ADDRESS _____

JOB TITLE _____

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SUPERVISOR NAME _____ MAY THIS EMPLOYER BE CONTACTED FOR A REFERENCE? _____

PHONE NUMBER _____ REASON FOR LEAVING _____

WHICH OF THE ABOVE JOBS WAS YOUR FAVORITE AND WHY? _____

WERE YOU EVER FIRED OR EVER OFFERED AN OPPORTUNITY TO RESIGN RATHER THAN BE FIRED?

YES NO

IF YES PLEASE EXPLAIN: _____

PERSONAL REFERENCES:

NAME: REALTIONSHIP/HOW KNOWN: YEARS KNOWN: PHONE:

SKILLS/EXPERIENCE: Please list your relevant experience in each area.

CONSTRUCTION EXPERIENCE:

MEASURING TAPE:

POWER and PNEUMATIC TOOLS:

OTHER SKILLS:

CLARIFICATION STATEMENT

I AGREE TO THE FOLLOWING:

1. I AUTHORIZE THE COMPANIES, SCHOOLS, OR PERSONS NAMED IN THIS APPLICATION TO GIVE ANY INFORMATION REGARDING MY EMPLOYMENT, EDUCATION, CHARACTER, AND QUALIFICATIONS AND HEREBY RELEASE THEM FROM ALL LIABILITY FOR ANY DAMAGE AS A RESULT OF PROVIDING THIS INFORMATION.
2. ALL MY STATEMENTS AND INFORMATION RELATED TO THE EMPLOYMENT PROCESS, APPLICATION AND RESUME ARE TRUE AND COMPLETE; FAILURE TO ANSWER ANY QUESTIONS OR FAILURE TO ANSWER TRUTHFULLY AND COMPLETELY MAY RESULT IN MY NOT BEING HIRED OR IN BEING TERMINATED AFTER DISCOVERY.
3. IF HIRED, I WOULD BE AN AT-WILL EMPLOYEE AND SWEET CONSTRUCTION CAN TERMINATE MY EMPLOYMENT AT ANY TIME. I UNDERSTAND THAT NO ONE HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING EXCEPT FOR A WRITTEN EMPLOYMENT AGREEMENT SIGNED BY AN OFFICER OF SWEET CONSTRUCTION.
4. **JOB OFFERS ARE CONTINGENT ON SATISFACTORY REFERENCES, CRIMINAL RECORDS REVIEW, PRE-EMPLOYMENT DRUG SCREENING AND OTHER RELEVANT INFORMATION.**

APPLICANTS/SIGNATURE: _____ DATE: _____